

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ILSP WG Meeting Minutes - 18 Feb 1988

FROM:

Chairman -
3E14, HQS.

EXTENSION

NO.

OL 10059-P8

DATE

23 Feb 1988

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STAT

1.

OL/NBPO

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

~~SECRET~~

23 February 1988

MEMORANDUM FOR: ILSP Working Group Members, Alternates and Meeting Attendees

FROM:
Chairman, ILSP Working Group

25X1

SUBJECT: ILSP Working Group Meeting Minutes - 18 February 1988

1. The scheduled meeting of the ILSP Working Group (ILSP) was held at 1000 hours, 18 February 1988. The following representatives were present:

ILSP
ILSP
OIT
ILSP
ILSP
O/Comp
OS/CSB
OS/CSB
OSWR/Admin
OL/NBPO
ILSP
OEA
ILSP
OS/HSD
DS&T Alternate
OTE/AD
OMS
OIT/NBCPD
OIT/NBCPD
OEA
DCI Alternate
OS/AS
OS/PSD
NESA
DI Alternate
DO Representative
ILSP

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OL 10059-88

~~SECRET~~

SECRET

SUBJECT: ILSP Working Group Meeting Minutes - 18 February 1988

The meeting followed the scheduled Agenda (Attachment 1).

2. Old Business

A. The minutes of the previous meeting were approved. [] clarified the statement in paragraph 5B that said beepers and 2-way radios will be supported in the NHB by adding that prior approval for beepers and 2-way radios is still required from OS and OIT. There has been no change in the approval policy.

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B. The DO has not yet named an alternate ILSP WG member.

3. OL Topics

A. An updated NHB North Tower Occupancy Schedule (Attachment 2) was presented by [] covering the period of 27 June 1988 through 12 December 1988. Moves of the 2nd and 5th floor ISCs have been added to the schedule. The sequence of component moves within an office will be based on the offices' needs. Partial moves can be made over weekends and/or complete moves can be made on consecutive working days as needed by the components.

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B. NHB Fit-up Work and NHB Survey Work are proceeding on schedule according to []. A detailed schedule of these activities was distributed (Attachment 3). An updated copy of this schedule will be distributed every meeting.

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C. The first floor North Tower connector entrance was accepted today (18 February 1988) by GSA. It has not yet been approved for use; however, concern has been expressed related to access control. Presently, anyone wearing a hard hat is considered OK to pass thru, and the future use of "NHB flash passes" is being considered.

D. It was announced that the OGC and OIG will occupy space in the South Tower that had been assigned to OL and PPS. A copy of the authorization for this action is attached. (Attachment 4)

4. OIT Topics

A. [] presented the status of PBX and WANG work in the NHB, expressed several schedule concerns, and concluded with an impact statement (Attachment 5). Basically, OIT was concerned that because of FMD's 15 March ground floor OTS renovation date, OIT would not be able to conclude their work before the scheduled 1 July move date. OIT and OL agreed to work together to ensure that the 1 July deadline date is not missed.

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SUBJECT: ILSP Working Group Meeting Minutes - 18 February 1988

B. [] presented an updated Computer System relocation schedule that contained slight changes (Attachment 6). The changes were caused by delays in funding of the communications center relocation.

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C. OIT provided the specifications for paging systems that will be supported (beepers) in the NHB (Attachment 7). OIT support for two-way radios will be discussed at the next ILSP meeting.

D. [] requested that in order to show realistic schedules, any padding of dates that may now be in the present schedule should be eliminated.

5. OS Topics

A. The subject of alarm status was deferred until the next ILSP meeting. A comment was made by OIT that conduit for security alarms in the South Tower is not satisfactory and may have to be replaced. OIT and OL/NBPO are addressing the problem.

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prior to advised of the
SIFR design of this problem
they created this
problem!

B. The OS position on vault walls is contained in their attached memo to OSWR (Attachment 8).

C. OS said that certified equipment being moved into the NHB does not have to be recertified; however, OS requires a list of all equipment that is being brought into the NHB.

6. Outstanding Issues/Questions

A. The Office of Security's Executive Officer is meeting with concerned components to determine the appropriate policy regarding safes in the NHB. Some organizations such as the special Navy programs require the use of safes.

B. A reminder was made to components to provide OIR with a list of required cable TV drops in NHB and OHB, with a drop copy of these requirements to ILSP.

C. A memo responding to possible electronic interference in the NHB from OTS projects is attached for information (Attachment 9).

7. General Issues or Concerns

There were no additional Issues or Concerns.

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SUBJECT: ILSP Working Group Meeting Minutes - 18 February 1988

8. Action Item Review

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ILSP-23 DO Alternate - deferred until 3 March

ILSP-37 Determine Storage Requirements of
Compartmented Material - Letter
written to OS - AI (Closed)

ILSP-39 Provide alarm dates for schedules -
deferred until 3 March

ILSP-40 Schedule meeting on Corridor
Connector - meeting held - AI open
awaiting results

ILSP-41 OTS concerns of frequency interference -
AI (Closed) - memo attached

ILSP-42 Computer Recertification - AI (Closed)

ILSP-43 Schedule meeting on CCTV for
compound security - meeting
scheduled for 23 Feb AI open awaiting results

ILSP-44 Define supported 2-way radios and beepers
in NHB - beepers closed - radios deferred
until 3 March

ILSP-45 Define CCTV requirements to OIR with
copy to ILSP - AI open

DA, DO, DI,
DS&T, D/DCI,
ILSP Representatives

9. The next ILSP WG meeting is scheduled 7 March 1988 at 0900-1100 in 3E14
HQs.

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ATTACHMENT 1

ILSP WORKING GROUP
AGENDA
18 FEBRUARY 1988

- OLD BUSINESS

- Review/Approval of Minutes of previous meeting

- New DO Alternate ILSP member

STAT

- OL TOPICS

- Overview of North Tower Schedule

STAT

- Status of NHB Fit-up Work

STAT

- Status of NHB Survey Work

- Control of 1st Floor North Tower connector entrance before July

- OGC and OIG NHB Planning

- OIT TOPICS

STAT

- Status of PBX and Wang work in NHB

STAT

- Status of Computer Systems relocation

- OIT support for radios and paging systems (beepers) in the NHB

- Issues/Concerns?

- OS TOPICS

STAT

- Status of Alarm work in nHB

- OS Position on Vault Walls

- OS Certification policy in NHB

- Issues/Concerns?

- OUTSTANDING ISSUES/QUESTIONS

- Policy regarding safes in the NHB
- OIR request for cable TV drop requirements
- Possible electronic interference from OTS projects

- GENERAL ISSUES OR CONCERNS?

- DA
- O/DCI
- DI
- DO
- DS&T

- ACTION ITEM REVIEW

- NEXT MEETING: 3 MARCH 1988, 10:00 3E14 HQS

Integrated Logistics Support Program NHB North Tower Occupancy Schedule

ACTIVITY	RESP. PERSON	1988																								LATE	
		JUN	JUL				AUG				SEP				OCT				NOV				DEC				
		20	27	4	11	18	25	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28		5
OIT Phone Operators			▨																								NO
ISC – 2nd Floor			▨																								NO
OTS				▨	▨	▨	▨																				NO
ISC – 5th floor							▨																				NO
OSWR								▨	▨	▨	▨																NO
OEA												▨	▨														NO
NESA													▨	▨													NO
MPSS																▨											NO
BSB, CAD, NBPO, OIT																	▨	▨									NO
OTE Classrooms																		▨									NO
OMS Infirmary																			▨								NO
OIT Office/Storage																				▨	▨	▨					NO
Tower Clean-Up Work																						▨	▨	▨			NO

O

ATTACHMENT 2

ATTACHMENT 3

UNCLASSIFIED

17 February 1988

.....COMPLETION DATES.....								
Agency	North Tower	OL 100% Drawings	OL Provide Access	OIT UnderFloor Work	OL Carpet & Furniture	OIT Install Phones	OL Final Checkout	OS Alarms Working
OTS	Ground	871228*	880315	880509				?
	1st	871104*	871215*	880502?				?
	2nd	871103*	871204*	880502?				?
	3rd	871023*	871029*	880502?				?
OSWR	3rd	871023*	871023*	880502				?
	4th	871026*	871103*	880502				?
	5th	871028*	871120*	880502				?
NESA	6th	880104*	880119*	880401				?
OEA	6th	880121*	880128*	880401				?
MPSS	5th	880129*	880209*	?				?
DI/TF	6th	880121*	880128*	880401				?
OTE-1	2nd	880309	880323					
	4th	880301	880315					
OMS-2	4th	880301	880315					
ISC-3	2nd	880307	880321					
	5th	880307	880321					
OL-4	Ground	880219	880219					
OIT-5	1st	880404	880418					
	2nd	880404	880418					
OP-6	4th	880404	880418					

NOTES:

- * ACTUAL completion date (dates without asterisks are PLANNED dates)
- 1 Fit-up of OTE classrooms only
- 2 Fit-up of OMS Infirmary only
- 3 Information Service Centers
- 4 Fit-up of OL storage areas only
- 5 Fit-up of OIT storage/office areas

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-6 Fit-up of OP office area around OMS Infirmary

N/A Not Applicable

? Date not yet supplied or verified

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ATTACHMENT 4

DDA 88-0263
2 February 1988

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: Headquarters Space for the Office of General Counsel
and the Office of Inspector General

1. At your request, the Office of Logistics proposes the following plan to consolidate the Office of General Counsel (OGC) and the Office of Inspector General (OIG) in the New Headquarters Building (NHB) by January 1989. Because the NHB occupancy plan was complete, the proposal requires the eviction of DA components.

STAT 2. OGC will be relocated from [redacted] to the sixth floor of the New Headquarters Building (South Tower). OGC will occupy 17,000 square feet of space previously planned for the Office of Logistics.

3. To consolidate the Audit Staff/IG from Key Building with the Inspection Staff located at Headquarters, the OIG will be moved to 13,000 square feet of space on the second floor of the New Headquarters Building (South Tower). This was space originally intended for the Political and Psychological Staff (PPS) of the DO. PPS will instead occupy DA space in the New Headquarters Building (North Tower) until ~~relocated to the Original~~ Headquarters Building. PPS would have moved in this time period in any event to permit planned renovation of the area they currently occupy.

4. Implications:

°The cost of these moves adds \$1.3 million to the building program.

°The only DA components scheduled to remain on the Headquarters compound are necessary to run it or service the expanded number of Headquarters personnel. Additional space at Headquarters, e.g. a START task force, must come at the expense of evicting DI or DO components.

ILLEGIB [redacted]
R. M. Huffstutler

25X1
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CONFIDENTIAL

SUBJECT: Headquarters Space for the Office of General Counsel
and the Office of Inspector General

CONCUR:

Deputy Director of Central Intelligence

Date

APPROVED:

[Redacted Signature]

Director of Central Intelligence

13 FEB 1988

Date

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ILLEGIB

DDA/RMHuffstutler:bs [Redacted] (2 Feb 88)

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Distribution:

- Orig - Addressee (To be returned to DDA)
- 1 - ER
- 2 - DDA
- 2 - D/OL

ROUTING AND RECORD SHEET

SUBJECT: (Optional)				
FROM: William F. Donnelly Inspector General 6E08 Headquarters		EXTENSION	NO.	
			DATE 2 February 1988	
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. DDCI P				Bob:
2.				At your request, one of the last things I did as DDA was direct OL to propose how OGC and the IG, including Audit Staff, could be housed in the NHB. Attached is OL's preferred solution.
3.				
4.				
IG - 6E08, HQS				
5.				If the DCI wants this to happen by 1 Jan 89, he (or you) must direct OL to make it happen. Otherwise, they will proceed as already planned.
6.				
7.				STAT
8.				
9.				William F. Donnelly
10.				
11.				(Attached has been noted by DDA.)
12.				
13.				
14.				
15.				

PREFERRED SOLUTION*

REDUCE OL SPACE ON 6th FLOOR TO 11,200SF

- WILL HOLD: OL FRONT OFFICE, RESOURCE MGMT, COVERT PROCUREMENT
- COMBINE FMD & RECD ON 5th FLOOR
- SUPPLY, CONTRACTS, PROCUREMENT EXEC & STAFF, LAW, SECURITY UNITS ALL REMAIN EXTERNAL

HOUSE OGC ON 6th FLOOR IN FORMER OL SPACE

HOUSE IG & AUDIT IN DO/PPS SPACE ON 2nd FLOOR

VACANT

HOUSE PPS IN POLYGRAPH SPACE ON 4th FLOOR UNTIL SPACE IN CHB AVAILABLE (SEVERAL YEARS)

- BALANCE OF POLY SPACE (11,000SF) STILL AVAILABLE

SPACE FOR INF MONITORING NEXT TO SOVA ON 4th FLOOR, IMMEDIATELY ABOVE ACIS ON 3rd FLOOR

- AVAILABILITY TIED TO RENOVATION OF SOVA SPACE (1990-1991)

* ASSUMPTIONS: IG & AUDIT = 13,000SF REQUIREMENT

= BASED ON '89 PROJECTED POSITION STRENGTH

OGC = 17,000SF REQUIREMENT (INCL. LIBRARY)

= BASED ON '89 PROJECTED POSITION STRENGTH

COST*

CONVERSION OF OPEN-LANDSCAPE OL SPACE TO PRIVATE LEGAL
OFFICES. ----- \$ 500K

CONVERSION OF OPEN-LANDSCAPE PPS SPACE TO ALLOW PRIVACY
FOR IG INSPECTORS AND INVESTIGATORS (\$30/SF)----- 375K

INSTALLING DCI LOCAL AREA NET BETWEEN NHB & OHB----- 125K

CONVERTING POLYGRAPH SPACE TO SWING SPACE (\$10/SF)----- 130K

\$1.130K

* ADDITIONAL COSTS ATTRIBUTABLE TO CHANGE OF OCCUPANTS. COSTS INCURRED
REGARDLESS OF OCCUPANT NOT INCLUDED HERE. RATES BASED ON CURRENT NHB REDESIGN
EXPERIENCE.

DRAFT

OTS SCHEDULE (GROUND FLOOR)						
YEAR	1988					
MONTH	FEB	MAR	APR	MAY	JUN	JUL
COMPLETE WANG WIRING	5/10 △					
FMD SITE PREP	5/11 6/23 [] (44 DAYS)					
DEVICE PLACEMENT	6/24 7/7 [] (9 WORK DAYS)					
SCHEDULED MOVE DATE	7/5 △					
MONTH	FEB	MAR	APR	MAY	JUN	JUL
YEAR	1988					

ATTACHMENT 5

CONCERNS

- **FMD HAS PUBLISHED A SCHEDULE THAT CAUSES INSTRUMENT PLACEMENT AFTER BUILDING OCCUPANCY COMMENCES AND SWITCHES ARE OPERATIONAL**
- **NO CONTROL OF FMD SCHEDULE**
- **ALL SCHEDULE COORDINATION ATTEMPTED AFTER THE FACT**

IMPACT STATEMENT

INSTRUMENT PLACEMENT IN A RED ENVIRONMENT WILL:

INCREASE INSTRUMENT PLACEMENT & CHECKOUT TIME

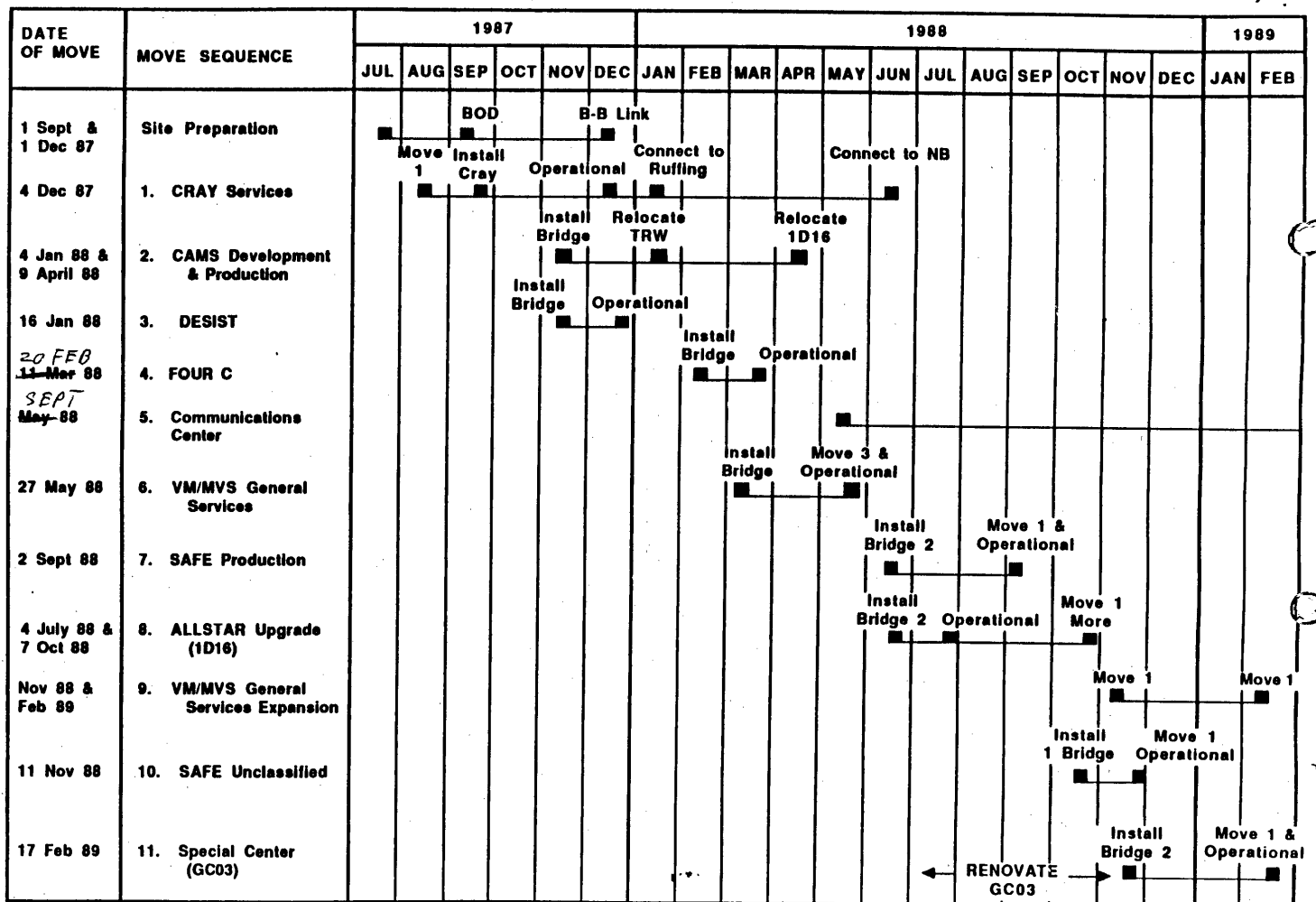
INCREASE COST

**INCREASE NEED FOR BADGED PERSONNEL AND
DECREASE SUPPORT IN OHB**

MAY AFFECT STARTUP IN SOUTH TOWER

RELOCATION SCHEDULE

11 January 88



ATTACHMENT 6

NEW BUILDING SCHEDULE

18 February 1988

OFFICE	MOVE DATE	FLOOR	100% DWGS	ACCESS TO FLOOR	PBX WIRING COMP DATE	SPC WIRING COMP DATE	WANG WIRING COMP DATE	COMMENTS
OSWR	AUG AUG AUG	5N 4N 3N 3S	NOW NOW NOW	NOW NOW NOW	DONE DONE DONE	5/2 5/2 5/2	N/A N/A N/A	NO WANGS NO WANGS NO WANGS
OTS	JUL JUL JUL	3N 2N 1N GN GS	NOW NOW NOW NOW	NOW NOW NOW 3/15	DONE DONE DONE 4/22	5/2 5/2 5/2 5/9	DONE DONE DONE 4/11	
NESA	SEP	6N	NOW	NOW	DONE	4/1	N/A	NO WANGS
OE A	AUG	6N	NOW	NOW	DONE	4/1	N/A	NO WANGS
MPSS	SEP	5N	NOW	2/11	3/7		N/A	NO WANGS
DI/TF	NOV	6N	NOW	NOW	3/7	N/A	N/A	NO WANGS OR SPEC WIRING
OIT	NOV NOV NOV NOV	3N 2N 1N GN 2S 1S GS	4/11 4/11 4/11 4/11 4/11 4/11 4/11					
OTE	OCT	4N 2N 4S	3/1 3/1	3/15 3/15				
OMS	OCT	4N GS	3/1	3/15				
PPS		2N						

CONFIDENTIAL

H/1/CHMEN/

17 February 1988

Beeper Support (Shielded New Hqs Building)

OIT will support two brands of Beepers in the New Hqs Building (NHB). This includes:

1. Two types of Pagers from Multicom (C&P).
 - a. One type provides a tone alert; the user then calls somewhere (typically his/her office) for further details.
 - b. The other type provides a visual display (up to 10 digits) to the user - whatever the calling party enters via a touchtone keypad (typically his/her callback number).
 - c. Both types operate on 152.84 MHz.
2. Two types of Pagers from Metrocall.
 - a. One type provides tone only and operates on 152.15 MHz.
 - b. The other type provides a display and operates on 152.70 MHz.
3. There will be a 'receive only' capability for supported beepers inside the NHB.

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S E C R E T

ATTACHMENT 8

12 FEB 1988

MEMORANDUM FOR: Chief, Administrative Staff
OSWR

FROM:

Chief, Physical Security Division
Office of Security

STAT

SUBJECT: Request for Security Waiver

REFERENCE: Your Memorandum, Same Subject, dated 27 January
1988

1. In response to your request for a security waiver of the requirement for expanded metal in the walls of room 4A014, New Headquarters Building, DCID 1/21 states that in military compounds, or their equivalent, in the United States, above or completely below ground level, SCIF walls must be constructed from slab-to-slab but need not be reinforced with strengthening materials. Therefore, the walls of the room do not need to be reinforced. To provide visual evidence of attempted entry, all construction must be done in a workmanlike manner, properly finished, and/or painted.

2. The primary entrance door must be equipped with an S&G T-8500 series lock or other Group I combination lock with an extension 50 escape mechanism. SCIF doors must be either "B" label metal-clad fire doors or solid wood doors hinged on the inside and must be plumbed in their frames and the frame firmly affixed to the surrounding wall.

3. A Volumetric Alarm System should be installed to give complete area coverage and all perimeter doors should be equipped with balanced magnetic switches. The alarm control box should be mounted in close proximity to the primary

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S E C R E T

entrance.

4. For any further assistance regarding this subject,
please refer questions to Chief, Physical Security Division.



STAT

Copies to:

- 1 - C/OSWR Admin
- 2 - Chairman, ILSP Working Group


S E C R E T

ATTACHMENT 9


OTS/LOG 88-058
12 February 1988

MEMORANDUM FOR: Chief, OL/FMD/ILSP


FROM:


Chief, OTS Logistics


STAT

SUBJECT: Shield Penetrations and RF Signal Generation 


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1. This office has reviewed its requirements for antennae penetrations of the New Headquarters Building (NHB) tempest shield and has determined that, as of now, there are no such requirements which are necessary in preparation for our initial operation in the NHB 

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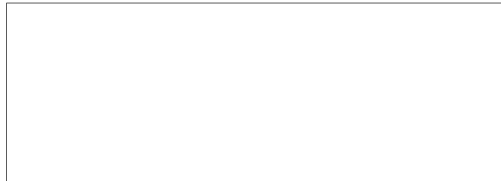
2. Similarly, after consulting with Office of Security (OS) technical personnel, it was mutually agreed that OTS' generation of radio frequencies (RF) in the NHB will have a low probability of adverse impact on the OS technical systems monitoring the NHB's tempest integrity and RF signals from within the building. 

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3. Please be advised that this is the OTS assessment at this time. Both this assessment and OTS operational requirements are subject to change after moving into the NHB. When such changes occur, OTS will continue to work with OS, the Office of Logistics and the Office of Information Technology to resolve whatever issues arise. 

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STAT



C O N F I D E N T I A L

DS&T/OTS/LOGS (12 Feb 88)

STAT

Original & 1 - Addressee
1 - DD/OTS
1 - OTS/SG
1 - OTS/ATG/EXO
1 - OTS/OG/EXO
1 - OTS/OEG
1 - OTS/GITG/EXO
2 - OTS/LOG
1 - C/DS&T/Admin
1 - OS/TEMD
1 - OS/TSCMD
1 - OIT/PD/NBC